

Constitution

St Vincent's Hospital Medical Alumni Association

Melbourne

- Article 1. Name of organisation: The name of the organization, formerly the St Vincent's Hospital Medical Graduates Association, shall be the St Vincent's Hospital Medical Alumni Association , herein after referred to as the "Association".
- Article 2. Objects: The objects of the Association shall be to
- (a) promote and encourage continuing association between members through social, clinical and scientific activities
 - (b) ensure that the above activities are to the mutual benefit of the members and the hospital.
- Article 3. Membership:
- (1) Full membership shall be open to all persons subscribing to the objects of the Association and paying any prescribed fee provided that they are
 - (a) medical graduates of the St Vincent's Hospital Clinical School, or
 - (b) medical graduates holding a current appointment at the hospital, or
 - (c) medical graduates who at any time have held an appointment at the hospital.
 - (d) The Committee may elect to Ordinary membership medical graduates desirous of an affinity with the Hospital or Association who make written application to the President and Committee.
 - (2) Honorary Membership: The Committee may nominate any member or non-member who has rendered special services to medicine, St Vincent's Hospital, or the Association as an Honorary Member if the Committee is of the opinion that such special circumstances apply to such non-member. An Honorary Member shall be entitled to all the privileges of the Association without payment of further subscriptions.
 - (3) Life Membership: It shall be in the power of the Committee to propose to the Annual General Meeting that, in consideration of special services rendered to the Association by any member to elect such member as a Life Member. A Life Member shall be entitled to all the privileges of the Association without payment of further subscriptions.
- Article 4. Subscriptions: The Association year shall commence on the first day of January each year and on that date the annual subscription becomes due and payable. The sum of the subscriptions for the forthcoming year shall be determined at the Annual General Meeting. A member shall not be deemed unfinancial till his subscription is twelve months in arrears.

Article 5. The Officers and Committee:

The officers of the Association shall be

President

President-Elect

Secretary

Treasurer

each of whom shall be full members as defined in Article 3.

The Committee shall consist of four officers and up to six members of the Association. The Committee will have the power to co-opt up to two further Committee members and fill casual vacancies in the Committee. The immediate Past President of the Association and the Chairman of the St Vincent's Hospital Senior Medical Staff Association shall be ex officio members of the Committee.

The Committee shall be responsible to the Association. The Association or the Committee may appoint sub-committees if convenient or necessary and shall define the powers and duties of such sub-committees. One member of the General Committee shall be an ex officio member of any such sub-committee.

Article 6. Meetings: The Annual General Meeting shall be held between the first day of December and the last day of February the following year. At least 10 days notice of each meeting shall be given to each member. This notice must state the time, date and place of the meeting. At the Annual General Meeting the Committee shall be elected and this Committee shall take office immediately. Nominations shall be called for ten days before the Annual General Meeting and shall be received up till the time of the election. If the nominee is not present at the Annual General Meeting the nomination form must be signed by the nominee.

Ordinary General Meetings may be held in each quarter of the Association's year as directed by the Committee. At least 14 days clear notice of such meetings shall be given to members.

Article 7. Quorum: The quorum at the Annual General Meeting shall be five (5). The quorum at Committee meetings shall be three (3). If a quorum is not present 30 minutes after the scheduled start of a meeting, the meeting will be postponed. The postponed Annual General Meeting will be held no later than 28 days later and the quorum shall be 3.

Article 8. Conduct of Meetings: The regular business of the Annual General Meeting which shall take precedence over all other business shall be

(a) To read the Minutes of the last Annual General Meeting which will have been confirmed by the Committee at its first meeting subsequent to such Annual General Meeting.

(b) To receive the President's Annual Report.

(c) To receive the Treasurer's Annual Report.

(d) To elect officers.

(e) To elect a Committee of up to six members.

(f) Such other business which may be properly brought forward.

Article 9. Finance: All monies received shall be deposited in the Association's Current bank account. Cheques drawn on the Association bank account are to be signed by any 2 members of the Committee, one of whom shall be the Treasurer or his nominee. A financial statement shall be presented at every Committee meeting and an Annual Balance Sheet and statement of Accounts shall be presented at the Annual General Meeting.

Article 10. Amendments: This Constitution may be amended by a three-fifths majority of those present at an Annual General Meeting, provided 21 days notice of the proposed amendment (s) has been given to all members.

Article 11. The activities of the Association may be suspended if a Special General Meeting so determines – 14 days notice of the resolution having been given.

In the event of such a suspension, all assets and records shall be held in trust by the Chief Executive Officer of St. Vincent's Hospital, Melbourne.